

2018-2019

**Career
Counseling**



E-1-3 - Career Counselling.

18.08.2018

11.15. AM

Members Present:

- Dr. B. Manjula - HOD
- Ms. P. Umadevi - Asst. Prof.
- Ms. S. Suresha - Asst. Prof.
- Ms. D. Rajakumari - Asst. Prof.

Minutes:

This meeting organised to discuss about conducting "Career advice program"

The following points to be discussed in the meeting.

Program Date and time duration

It is resolved that the program be conducted on that date (20.08.2018)



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Principal

Islamiah Women's Arts and Science College
Vaniyambad - 686 752.



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Dr. B. MANJULA,
M.Com., M.Phil., M.Com. (CA), B.Ed., SET, Ph.D.
Head & Research Supervisor
Department of Commerce (CA)
Islamiah Women's Arts And Science College
10 Bypass Road, New Town, Vaniyambad - 686 752.



ISLAMIAH WOMEN'S COLLEGE
 (ARTS & SCIENCE)
 Maintained And Managed By
 The Vaniyambadi Muslim Educational Society

☎ Office : 233014
 College : 235266
 Vaniyambadi
 Pin : 635 752
 Vellore District
 Tamil Nadu.

Date: 18.08.2018

Circular

It is informed that 20th August 2018 on Career awareness program on "Career as a Company Secretary" will be held at auditorium by 1.00pm and the chief guest Dr.C.S.Nishita Singhal, M.Com.,C.A.,Assistant Director, ICSI Bangalore, has graciously consented to deliver the motivational talk.

By Order

R. Akthar Begum

Principal

PRINCIPAL
 Dr. R. AKTHAR BEGUM,
 M.Com., M.B.A., M.Phil., Ph.D.
 ISLAMIAH WOMEN'S ARTS & SCIENCE COLLEGE
 VANIYAMBADI-635 752.

Copy to:

- Secretary & correspondent
 IWA&SC, VNB

[Signature]
 Principal
 Islamiah Women's Arts and Science College
 Vaniyambadi - 635 752.





In the name of Allah, The Most Beneficent, The Most Merciful

ISLAMIAH WOMEN'S ARTS & SCIENCE COLLEGE

PG & RESEARCH DEPARTMENT OF COMMERCE, BUSINESS ADMINISTRATION AND
COMMERCE COMPUTER APPLICATION.



organizing

CAREER AWARENESS PROGRAMME ON "CAREER AS A COMPANY SECRETARY"

Chief Guest:

Dr. C.S. NISHITA SINGHAL, M.Com., C.A.,
ASSISTANT DIRECTOR ICSI BANGALORE.



Principal

All are cordially invited

Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.

Date: 20/08/2018

Time: 1.00 pm

Venue: Auditorium

Secretary

Principal

HOD

Dr. P. Kavitha
Dr. K. Indra
Dr. D. Manjula

Dr. R. Akthar Begum

H. Abdul Haleem Sahib

PG & RESEARCH DEPARTMENT OF COMMERCE, BBA, B.COM (CA)

CAREER AWARENESS PROGRAMME

ON

"CAREER AS A COMPANY SECRETARY"

PROGRAMME LIST

Date : 20/08/2018

Time: 1.00 pm

1. Prayer : Nafiya bathool .N III-B.COM (G)
2. English Translation : Umrah Daniya .V III-B.COM(CA)
3. Tamil Translation : Nasreen Ashraf. R III-BBA
4. Tamil Thaivazhthu : Recording
5. College Anthem :
6. Welcome Address : Rihana .M III-BBA
7. Felicitation : PRINCIPAL
8. Introduction Chief Guest : S.R.Thanseera Thabassum III-B.Com.
9. Presidential address : Dr. R. Akthar Begum, M.Com., M.B.A., M.Phil., Ph.D
10. Chief Guest Address : C.S. NISHITA SINGHAL ,
ASSISTANT DIRECTOR ,
ICSI, BANGALORE
11. Vote of thanks : Masuma Thasfeen. P III-B.COM(CA)
12. National Anthem

Principal Recording

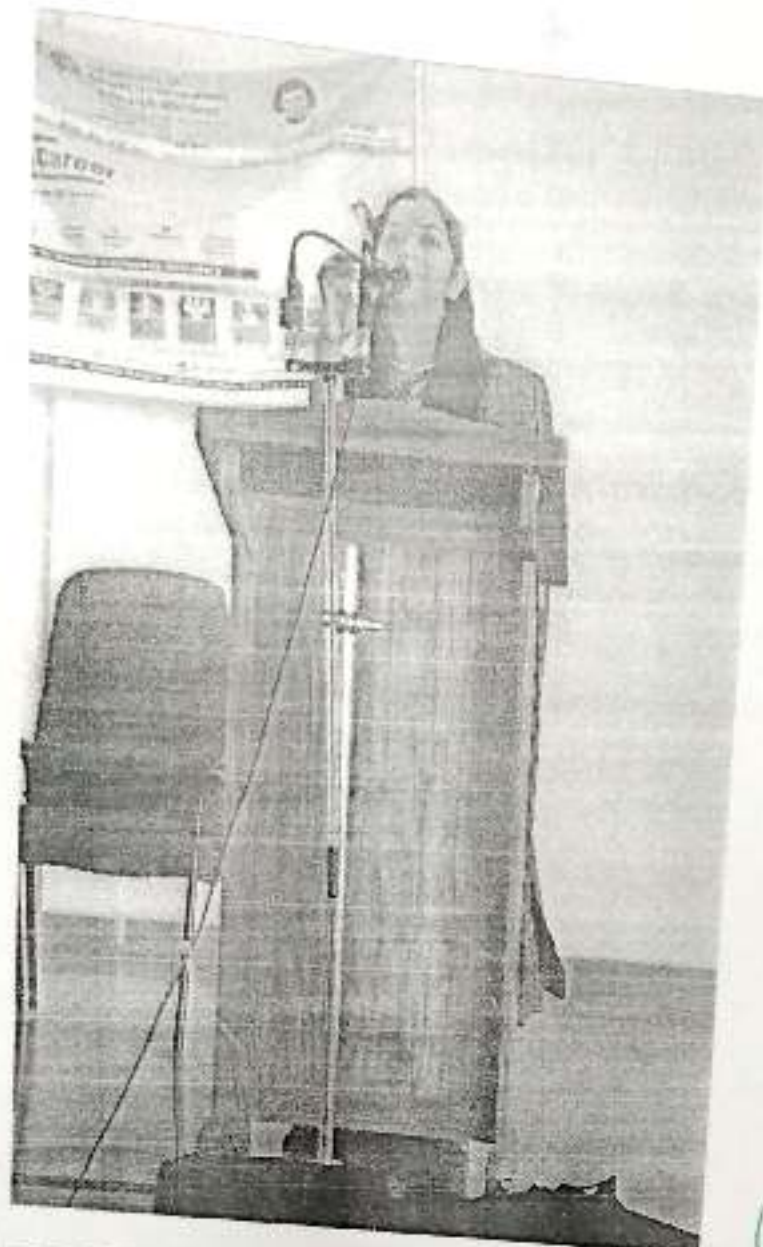
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Vaniyambadi - 635 752.





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Vaniyambadi - 635 752.





Principal
Islamic Women's Arts and Science College
Vaniyambadi - 635 752.



Department of Commerce (Computer Applications)

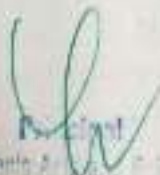
REPORT ON CAREER AWARENESS PROGRAMME "CAREER AS A COMPANY

SECRETARY

Department of Commerce (CA) organized a Career Guidance Programme on "Career as a Company Secretary" on 20th August 2018 at Auditorium IWASC. The Resource person of the Program is Dr. C. S. Nishita Singhal, M.Com., C.A., Assistant Director ICSI Bangalore. All final year students were attended, her address had been great source of motivation for the students for their future.



Dr. B. MANJULA,
M.Com., M.Phil., M.Com (CA), B.Ed., SET, Ph.D.
Head & Research Supervisor
Department of Commerce (CA)
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10 Bypass Road, New Town, Vaniyambadi - 4



Islamiah Women's Arts And Science College
Vaniyambadi - 752.



Department of BBA

III YEAR

Sl. No	REG. NO	NAME
1	31216U08002	ABIRAMI.V
2	31216U08003	ANITHA.A
3	31216U08005	APARNA.R
4	31216U08007	ARTHI.M
5	31216U08008	ASMA MUSFIRA.M
6	31216U08009	AYESHA TAZEEN.C
7	31216U08010	BAZIGA TABASSUM.T
8	31216U08011	BHUVANESHWARI.V
9	31216U08012	DHATCHAYANLS
10	31216U08013	DHIVYA.J
11	31216U08015	GAYATHRI.B
12	31216U08018	HEAMAMALINI.M
13	31216U08019	INBA.R
14	31216U08020	ISHWARIYA.S
15	31216U08022	JAMA AAMINA ANBEREEN
16	31216U08023	JAYAPRIYA.J
17	31216U08024	KALEEMUNISA WAJEHA.S
18	31216U08025	KANIMOZHILK
19	31216U08026	KOMILA.J
20	31216U08027	KOUSALYA.S
21	31216U08028	MANIMEGALAI.V
22	31216U08029	MANISHA.S
23	31216U08031	MEENAKSHI.S
24	31216U08032	MINZA FATHIMA.S
25	31216U08033	MOHSINA SADAF.N
26	31216U08034	MONISHA.K
27	31216U08036	MONISHA.S
28	31216U08037	MUSARATH KOUSER.V
29	31216U08038	NAGESHWARI.B
30	31216U08039	NANDHINI.S
31	31216U08040	NASREEN ASHRAF NISHA.R
32	31216U08043	NUZHATH JABEEN.K
33	31216U08045	PRIYADHARSHINI.S
34	31216U08046	PRIYANKA.N
35	31216U08047	RABIA BASRI
36	31216U08048	RAFIA TASNEEM.J
37	31216U08049	RASIGA.R
38	31216U08051	REEVA.D
39	31216U08052	RIHANA MAHBOOB BASHA
40	31216U08053	SANDHIYA.G
41	31216U08055	SARA MARYAM.P
42	31216U08056	SATHIYA PRIYA.S
43	31216U08058	SHEVVANTHI.S
44	31216U08059	SUBHALAKSHMI.R
45	31216U08060	SUFIYA KASHAF.K
46	31216U08061	SUMITHRA.S
47	31216U08062	SUSHMITHA.B

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	31216U08063	SUSMITHA.K
49	31216U08067	UMA.S
50	31216U08069	VIVETHA.S
51	31216U08070	YOUSRA FATHIMA.C
52	31216U08071	ZUBIA ADEEN.C




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B.COM (COMPUTER APPLICATION)
YEAR 2018-2019
III YEAR

S.NO	REGISTER.NO	NAME
1	31216U11001	AADILA MAHEEN.P.M
2	31216U11003	ARSHIYA BAREEN.M.G
3	31216U11004	ASMA AARA.V
4	31216U11006	AYESHA SIDDIQUA.V.M
5	31216U11007	BAVYA.R
6	31216U11008	DEEPA.S
7	31216U11009	DEEPIKA.K
8	31216U11010	DIVYA.R
9	31216U11011	FAHEEMA FARZEEN.C
10	31216U11012	FAZILA NOWMEEN.P.M
11	31216U11013	GANGADHARAN.L.R
12	31216U11014	GAYATHRI.R
13	31216U11015	HASEENA BANU.A
14	31216U11016	JANAKI.R
15	31216U11017	JEEVAPRIYA.N
16	31216U11018	KARTHIGA.V
17	31216U11019	KEERTHANA.C
18	31216U11020	KEERTHANA.P
19	31216U11021	MAHALAKSHMI.K
20	31216U11022	MAHALAKSHMI.K
21	31216U11023	MONIKA .K
22	31216U11024	MYTHIL.S
23	31216U11025	NANDHINI.R
24	31216U11026	NANDHINI.T
25	31216U11027	NARMATHA.T
26	31216U11028	NASREEN BANU.P
27	31216U11029	NAVEENA.G
28	31216U11030	NITHYASHREE.P
29	31216U11031	NIVETHA.M
30	31216U11033	PAVITHRA.G
31	31216U11034	PAVITHRA.M
32	31216U11035	PONMANI.S
33	31216U11036	PREETHA.M
34	31216U11037	PRIYA.M
35	31216U11038	PRIYA.R
36	31216U11039	RAGAVI.N
37	31216U11040	RAMYA.A
38	31216U11041	RENUKA.P
39	31216U11042	RESHMA.S
40	31216U11043	REVATHI.V
41	31216U11044	ROGINI.P
42	31216U11045	RUTHRA.M

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43	31216U11046	SAMREEN BANU.S.A
44	31216U11047	SANGEETHA.S
45	31216U11048	SANGEETHAPRIYA .B
46	31216U11049	SENTHAMIZH.M
47	31216U11050	SEVVANTHI.M
48	31216U11051	SHAINI.R
49	31216U11052	SHAZIA KAUSER.S
50	31216U11053	SHEMA.K
51	31216U11054	SHOPNA.V
52	31216U11055	SHREENATHI.K
53	31216U11056	SHUBHA.R
54	31216U11057	SINDHU.V
55	31216U11059	SRIDEVI.M
56	31216U11060	SUGANYA.P
57	31216U11061	SUMAN FATHIMA.P
58	31216U11062	SUMETHA.S
59	31216U11063	THILAGAVATHI.G
60	31216U11065	VAISHNAVI.V
61	31216U11066	VANMATHI.R
62	31216U11067	VINODHINI.K
63	31216U11068	YAMUNA.N
64	31216U11069	YAMUNA.P

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PG AND RESEARCH DEPARTMENT OF COMMERCE 2018 TO 2019
III B.COM NAME LIST

1	AFSHA MAHAMOODA .P	31216U10001
2	ANBARASI.T	31216U10002
3	ARBEEN KAUSER.S	31216U10003
4	ARCHANA.A	31216U10004
5	ARCHANA.S	31216U10005
6	ARITHA.V	31216U10006
7	ARUNA.T	31216U10007
8	ASHWINI.V	31216U10008
9	BHUVANESHWARI.K	31216U10011
10	DEEPIKA.A	31216U10012
11	DEEPIKA.K	31216U10013
12	DEVI.G	31216U10014
13	DHARANI.D	31216U10015
14	FAIQUA NAZ.M	31216U10018
15	GAYATHRI.B	31216U10019
16	GEETHA.N	31216U10020
17	GIRIJA.S	31216U10021
18	HAJEERA BANU.K	31216U10022
19	HEMAMALINI.B	31216U10023
20	KALAIYARASI.V	31216U10026
21	KARTHIKA.V	31216U10027
22	KEERTHIKA.M	31216U10029
23	LAVANYA.M	31216U10030
24	LAVANYA.N	31216U10031
25	MADHUMITHA.K	31216U10033
26	MAHALAKSHMI.S	31216U10034
27	MEGALA.R	31216U10036
28	MIRUTHRA.I	31216U10037
29	MOUNIKA.B	31216U10038
30	MOWNIKA.S	31216U10039
31	NANDHINI.N	31216U10040
32	NAFIA BATHOOL.V.A	31216U10041
33	NAFIYA KULSUM.V.M	31216U10042
34	NALINI.S	31216U10043
35	NIVETHA.R	31216U10044
36	PAVITHRA.D	31216U10045
37	PAVITHRA.D	31216U10046
38	PIRUTHIYA.V	31216U10047
39	PREETHA.G	31216U10048
40	PREETHA.M	31216U10049
41	PRIYANGA.P	31216U10052
42	RAMYA.B	31216U10053
43	RAMYA.S	31216U10054
44	SAPREETHA.S	31216U10056
45	SARANYA.P	31216U10057

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46	SHAFIYA SULTANA.S	31216U10058
47	SHALINI.I	31216U10059
48	SHALINI.J	31216U10060
49	SRIATCHAYA.K	31216U10062
50	SUBASHINI.V	31216U10063
51	SUJATHA.A	31216U10064
52	SUSMITHA.K	31216U10065
53	THANSEERA THABASSUM.S.R	31216U10066
54	USHA.S	31216U10067
55	VALARMATHI. S	31216U10068
56	VINODHNI.B	31216U10069
57	VITHYA.S	31216U10070
58	YAMINI.R	31216U10071
59	YOKESHWARI.G	31216U10072



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5.1.3 - Career Counseling

22.08.2018.

Members present: 11.15. P.M.

Dr. R. Akthar Begum - principal

Dr. B. Manjula - HOD & Co-ordinator

Mr. Ramkumar - Institute proprietor

Minutes:

This meeting organized to discuss about to conduct Three month Certificate Course on Tally ERP 9. by (CCA) Chennai.

The following points to be discussed in the meeting.

Course duration & Timings, fees, hours between theory & practical.

It is resolved that to conduct Tally Course through College of Computerised Accounting Alwarpet [CCA] Chennai from October 2018 onwards.

And also Dr. B. Manjula will be the Co-ordinator for the course.

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Dr. B. MANJULA,
M.Com., M.Phil., M.Com. (CA), Ed. SET, Ph.D
Head & Research Supervisor
Department of Commerce (CA)

Principal

Islamic Women's Arts and Science College
Vaniyambadi - 635 752.



TALLY. ERP 9

UNIT I - INTRODUCTION TO ACCOUNTING & TALLY

Need for an accounting system - concepts and conventions - Rules for Journalising-
Journalizing Transactions - - Manual Vs Computerized Accounting- Accounting Software -
Tally.ERP 9

UNIT II - COMPANY INFO & FEATURES

Company Creation - Setting Features - Shut down Company - Selection of Company -
Handling more Companies- Alteration of company- Deleting company

UNIT III - ACCOUNTING INFO & INVENTORY INFO

Groups - Primary and Sub Groups creation - Ledger Creation - Single - Multiple ledger
creation - Incorporation of Opening Balances, Stock Groups- Stock Categories- Godowns- Unit
of Measure- Stock Items- Charts of Inventory- Incorporation of Opening Stock- Integration of
accounts with inventory

UNIT IV - ACCOUNTING VOUCHER

Accounting Vouchers- Inventory Vouchers- Display of Voucher- Alteration of
Voucher- Cancellation of Voucher - Deletion of Voucher - Adding -inserting Voucher.- Display
of Reports

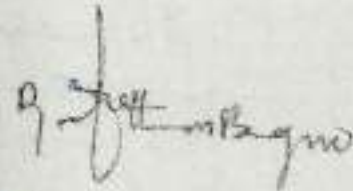
UNIT V - STATUTORY OBLIGATIONS

Value added tax - TDS - TCS - Service Tax - Backup and Restore - Printing -
Export and Import of Data .



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Vaniyambadi - 635 752.



மாணவிகள் பெயர் Islamiah Women's Arts & Science College

வரி எண்.	சரிசெய்த வரி.	பெயர்	1 6	2 26	3 114	4 21	5 28	6 6	7 7	8 20	9 3	10 10	11 17	12 18	13
1.		AAIMENI NABEEIA-K	9	1	8	9	5	1	1	1	1	1	1	1	
2.		FAIZA KULSUM	1	1	1	1	2	1	1	1	1	1	1	1	1
3.		WAFIYA HANAN	1	1	1	9	2	1	1	1	1	1	1	1	
4.		ROOHI NAABZ.	1	1	1	1	1	2	5	2	1	1	1	1	
5.		GHAALIYA	9	9	1	1	1	1	1	1	1	1	1	1	
6.		SARRIN NISHA	9	1	1	1	2	2	2	5	1	1	1	1	
7.		HARIPRIYA .M	1	9	1	1	1	1	1	1	1	1	1	1	
8.		PAVITHRA .R	1	1	2	1	1	1	1	1	2	1	1	2	
9.		MOONILCA. R	1	1	1	1	1	1	1	1	1	1	1	1	
10.		NITHYA .G	1	1	1	2	1	1	1	1	1	1	1	1	
11.		KOMATHI .D	9	1	2	1	1	1	1	2	2	2	1	2	
12.		KAJAL BAI	1	1	1	2	1	1	1	1	1	1	1	1	
13.		DIVYA CHET	1	1	1	1	1	1	1	1	1	1	1	1	
14.		HEMA SRI .M	1	1	1	1	1	1	1	1	1	1	1	1	
15.		ASWINI .V	1	1	1	1	1	2	2	1	1	1	1	1	
16.		KEERTHANA .A	1	2	1	1	1	1	1	1	1	1	1	1	
17.		KOWSALYA .S	9	2	1	1	1	1	1	1	1	1	1	1	
18.		ABINAYA SRI .K	1	2	2	1	1	1	1	1	1	1	1	1	
19.		RASIKHA TAREEN-G	2	1	1	1	1	1	1	1	2	1	1	1	
20.		RUKSAR ANJUM .K	1	1	2	1	1	2	2	2	1	1	1	1	
21.		NISALATH .N	1	2	1	1	1	1	1	1	2	2	1	1	
22.		AVESHA MUSKAM	1	1	1	1	1	1	1	1	1	1	1	2	
23.		DREETHA .K	1	1	1	1	1	1	1	1	1	1	1	2	
24.		RAMYA .K	9	1	1	1	1	1	1	1	1	1	1	1	2
25.		MUBEEN TAJ	1	2	1	1	1	2	2	1	1	1	1	1	
26.		SHARMILA	1	2	1	1	1	1	1	1	1	1	1	1	
27.		ROOHI NAZ .S	1	2	1	2	1	1	1	1	1	1	1	1	
28.		DEVANAYAGI	1	1	1	1	1	1	1	1	2	1	2	1	
29.		SOWMIVA .M	1	1	1	1	1	1	1	1	1	1	2	1	
30.		MISBA	1	1	1	1	1	1	1	1	1	1	1	1	2
31.		IFRA	1	1	1	1	1	1	1	1	1	1	1	1	
32.		NAFIYA MOUSHA	1	1	1	1	1	1	1	1	1	1	1	1	



மாணவர் வகுப்புகள் பற்றிய செய்தி
 மாணவிகள் கருக்க கருவியைப்பற்றி
 மாணவர் வகுப்புகள் பற்றிய செய்தி
 மாணவிகள் கருக்க கருவியைப்பற்றி

Iskconiah Women's Arts & Science College.

வரி எண்.	சான்றிதழ் எண்.	பெயர்	1	2	3	4	5	6	7	8	9	10	11	12
			16	17	18	19	20	21	22	23	24	25	26	27
33		SALEHA ABDULALEEM	9	1	1	9	9	1	1	1	1	1	1	1
34		KARTHIKA .S	9	1	1	1	9	1	1	1	1	1	1	1
35		AISHWARVA .K	1	1	1	9	9	1	1	1	1	1	1	1
36		HINA .S	1	1	1	1	9	9	1	9	1	1	1	1
37		AVESHA SIDDIQUA .R	1	9	9	1	1	1	1	9	9	1	9	9
38		PAVITHRA .D	1	1	1	1	9	1	1	1	1	1	1	1
39		VITHVA .S	1	1	1	1	1	1	1	1	1	1	1	1
40		PAVITHRA .D	1	1	1	1	1	1	1	1	1	1	1	1
41		AALCHA .R.G	1	1	1	1	1	1	1	1	1	1	1	1
42		HASEENA BANU	1	1	1	9	1	1	1	1	1	1	1	1
43		TASLEEM	1	1	1	1	1	1	1	1	1	1	1	1
44		SWETHA .S	1	1	1	9	1	1	1	9	1	1	1	1
45		SATHYA .E	1	1	1	1	1	9	9	1	1	1	1	1
46		TAMILMANI .M	1	1	9	1	1	1	1	1	1	1	1	1
47		SARASWATHI .N	9	1	1	1	1	1	1	1	9	9	9	1
48		LUENA SAHADIVA .N	1	1	1	1	9	1	1	1	1	1	1	9
49		KEERTHANA .C	1	1	1	1	1	9	9	9	1	1	1	1
50		SHANTHI .A	1	9	1	1	1	1	1	1	1	1	1	1
51		AFRIN BEGUM .A	1	1	1	1	9	1	1	1	1	1	1	1
52		RENCHA FUNNUN .A.H	1	1	1	1	9	1	1	1	1	1	9	1
53		SUHASHINI .S	1	1	1	1	9	1	1	1	1	9	1	9
54		KOMATHI .A	9	1	1	1	1	1	1	9	1	1	1	1
55		SAMREEN BANU	1	1	1	1	1	1	1	1	1	1	9	1
56		ANEESA .S	1	1	1	1	1	1	1	1	1	1	1	9
57		AVECHA TAZEEN	1	1	1	9	9	1	1	9	9	1	1	1
58		IRTHIKA URDOJ	1	1	9	1	1	1	1	1	1	9	1	1
59		JAVA PRIYA .N	1	1	1	1	1	1	1	1	1	1	1	1
60		VIDYA LAKSHMI	1	1	1	1	1	1	1	9	1	1	9	1
61		RABIYA BASRI	1	1	1	1	1	1	1	1	1	1	1	1
62		ASMA	1	1	1	1	1	1	1	1	1	1	1	1

Iskconiah Women's Arts and Science College
Vaniyambadi



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மாணவர் வருகைப் பதிவு ஆசிரியர் கருக்க கையொப்பம்

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COLLEGE OF COMPUTERIZED ACCOUNTANT

ALWARPET, CHENNAI

In Collaboration With

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE, VANTYAMBADI

(Recognized by UGC under sec(2)(b) & (12)(b) of UGC Act 1956 and Permanently Affiliated with Thiruvalluvar University, Vellore)

In Partnership with





Merit Certificate



This is to certify that *Ms: Sdai* **TASLEEM ANJUM A.K.**
date of birth **15.05.2000** *Daughter of* **KHALEELUR RAHMAN VA.**
 is a bonafide student of **ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE** *and has successfully completed*
the course **TALLY.ERP 9**

Duration **6 Months (SEP 2018 to FEB 2019)** *Grade* **A**

Date of Issue **06/03/2019**

TALLY.ERP 9	 Principal Islamiah Women's Arts and Science College Vantiyambadi - 605 752		<ul style="list-style-type: none"> • EXCELLENT A - 75% and above • VERY GOOD B - 65% to 74% • GOOD C - 50% to 64% • AVERAGE D - 40%
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H. S. R. K.
Secretary & Correspondent

A. J. Hanumanth
Principal

B. S. S. S.
Co-ordinator

D. G. S.
Chief Examiner





Career Counseling

MINUTES OF MEETING

The Department of Biochemistry, staff meeting held on 20th November 2017 at 2.30 P.M at Department to discuss with department staff members Biochemistry about the "PG Diploma Course in Diploma in medical Lab Technology" II Year course is scheduled to be held on 28th November 2017.

Members present

Biochemistry

Prof. S. Aruna *S. Aruna*

Prof. D. Sudha *D. Sudha*

Prof V.S Munasirabegum *V.S Munasirabegum*

Prof S. GEETHA *S. Geetha*

Foods & Nutrition

Prof. Dr. M. Eswari *M. Eswari*

Prof. A. Rajalakshmi *A. Rajalakshmi*

Prof. G. Suganeswari *G. Suganeswari*

Prof. A. Suganthi *A. Suganthi*

Chemistry

Prof. Sugashini *Sugashini*

Prof. G. Muthamizh *G. Muthamizh*

Prof. R. Malathi *R. Malathi*



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Principal

Islamiah Women's Arts and Science College
Vaniyambadi - 625 752.



Career Counseling

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Prof. G.Suganeswari G. Suganeswari

Prof. A. Suganthi A. Suganthi

Chemistry

Prof. Sugashini Sugashini

Prof. G. Muthamizh G. Muthamizh

Prof. R. Malathi R. Malathi

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Principal
Istemiah Women's Arts and Science College
Vaniyambadi - 635 752.



AGENDA

The Department of Biochemistry staff meeting on 20th November 2017 at 2.30 P.M at Department to discuss with staff members about the "PG Diploma in Medical Lab Technology" II Year course is scheduled to be held on 28th November 2017.

To discuss about the program

To discuss the arrangements to be made

To allot duties to the staff members

Signature of the staff members

Biochemistry

1. S.Aruna *S. Aruna*

2. D.Sudha *D. Sudha*

3. V.S.Munasirabegum *V.S. Munasirabegum*

4. S.Geetha *S. Geetha*

Foods & Nutrition

Prof. Dr. M. Eswari *M. Eswari*

Prof. A. Rajalakshmi *A. Rajalakshmi*

Prof. G.Suganeswari *G. Suganeswari*

Prof. A. Suganthi *A. Suganthi*

Chemistry

Prof. Sugashini *Sugashini*

Prof. G. Muthamizh *G. Muthamizh*

Prof. R. Malathi *R. Malathi*



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VANIAMBAZI

MEMORANDUM OF UNDERSTANDING (MOU)

THIS IS THE MEMORANDUM OF UNDERSTANDING (Hereinafter called the "MOU" is made on this 28 day of November 2017

BETWEEN

the two institutes namely ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE, NEW TOWN, VANIAMBAZI, TAMIL NADU -635751 represented by the principal Dr.K. Akthar Begum, here in after referred to as "IWASC" of the First part

AND

R.B.M INSTITUTE OF CLINICAL TECHNOLOGY

(Recognized by ALL INDIA INSTITUTE OF MEDICAL TECHNOLOGISTS Dum Dum Park, kolkata-700 056 & Network Partnership with Skill Indian, Rivali-education, No 9/2-22 North car street, Tirupattur - 630211 Sivagangai district, Second part

WHEREAS both the institutes (RBMICT & IWASC) have the following areas of mutual co-operation

Principal
Islamiah Women's Arts and Science College
VaniambaZI - 635 752

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28/11/17



... in Medical Lab Technology (DMLT) and post graduate diploma
... Technology (PGDMLT) courses
... Joint seminars, workshops and similar events

outline/Classes:

DMLT and PGDMLT courses will be conducted as 2 year courses as per the
... of AIIMT Institute of Medical Technologists (AIIMT), Dum Dum Park,
...
... is a professional society of Medical Technologists. Registered under S.R. Act
... (No. 238937)
... DMLT/PGDMLT course will be conducted for
... Biochemistry/NFSMO/Chemistry Students.

Weekly Two classes for the period of 2 Hours will be conducted in Islamiyah
Women's Arts and Science college, New town, Vaniyambadi, Tamil Nadu -635751

Practical classes will be conducted in the Biochemistry lab of Islamiyah Women's Arts
and Science College, New town, Vaniyambadi, Tamil Nadu 635751.

- All the chemicals and instruments required for the practical classes will be provided
by RBM institute of clinical technology, No 9/2 - 22 North car street,
Tirupattur - 630211 Sivagangai district
- If necessary some of the glasswares and instruments will be provided by Islamiyah
Women's Arts and Science college, New town, Vaniyambadi, Tamil Nadu -635751

Fees structure:

- The amount of Rs 8000 per student will be collected as course fees by RBM
institute of clinical technology, No 9/2 - 22 North car streets, Tirupattur -
630211 Sivagangai district.
- This will be collected in terms of Rs 1000 per month as First year first
installment (September, October, December, January) per year same as in
second year also final installment (September, October, December, January)

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28/11/17

Islamiyah Women's Arts and Science College
Vaniyambadi - 635751



[Handwritten signature]
28-11-17



Faculty:

The Teaching faculties for teaching theory and practical classes for the entire course will be provided by RBM Institute of clinical technology, No 9/2 - 22 North car streets, Tirupattur - 630211 Sivagangal district.

Examination:

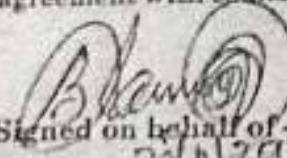
- The first year examination in theory and practical classes will be conducted at the end of the completion of first year of the course
- The second year board examination in theory and practical classes will be conducted as per the regulations of All India Institute of Medical Technologists (AIIMT), Dum dum park, Kolkata 700055, At the completion of second year course.

Certificate:

- DMLT and PGDMLT certificate will be issued by All India Institute of Medical Technologists (AIIMT), Dum dum park, Kolkata 700055/ Skill Indian, and Rivah education (It depends upon the students request)
- The certificates will be issued only to the students who have passed all the theory and practical papers prescribed by All India Institute of Medical Technologists (AIIMT), Dum DumPark, Kolkata 700055.

RBM institute of clinical technology, No 9/2 - 22 North car streets, Tirupattur - 630211 Sivagangal district, is responsible for conducting the examination and providing the Mark sheet and diploma certificates to the students who have passed in all the theory and practical papers.

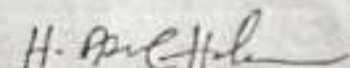
IN WITNESS WHEREOF reading understanding terms and conditions we agreed on this agreement with sound body and mind without instigation of anyone.

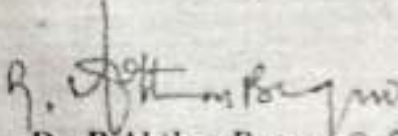

Signed on behalf of -
28/11/2017

RBMICT
B. James ponnudurai
Director/Principal



Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.


Secretary & Correspondent


Dr. R. Akhtar Begum 28-11-
Principal
IWASC college

In the presence of witnesses as under In the presence of witnesses as under:

1. G. Aruna (S. ARUNA)
2. M. Eswari (M. ESWARI)



DIPLOMA IN MEDICAL LAB TECHNOLOGY (DMLT)

NAME LIST 2017-2019 II YEARS COURSE

S.NO	NAME	DEPARTMENT
1	K.RAIZA FATHIMA	BIOCHEMISTRY
2	LIMRA UMERA	BIOCHEMISTRY
3	ARFA NAZ	BIOCHEMISTRY
4	K.TASHIFA MEHAK	BIOCHEMISTRY
5	H.FATHIMA SUMAN	BIOCHEMISTRY
6	BHUVANESHWARI	BIOCHEMISTRY
7	S.HABIBUNNISSA	BIOCHEMISTRY
8	NAFIA NOUSHEEN	BIOCHEMISTRY
9	SALEYA ABDUL HALEEM	BIOCHEMISTRY
10	B.SORNALATHA	BIOCHEMISTRY
11	H.B.MALIHA AFAF	BIOCHEMISTRY
12	ALIYA FIRDOSE	BIOCHEMISTRY
13	MISBA FATHIMA	BIOCHEMISTRY
14	SHIZA FATHIMA	BIOCHEMISTRY
15	KHATIJATHUL KUBRA	BIOCHEMISTRY
16	H.SIDDEEQA	BIOCHEMISTRY
17	T.KOMATHI	BIOCHEMISTRY
18	V.GAYATHRI	BIOCHEMISTRY
19	SARIA AYMEL	BIOCHEMISTRY
20	T.RUHEE AFREEN	BIOCHEMISTRY
21	AYISHA TAYYIBA	BIOCHEMISTRY
22	V.KHANITHA HARMAIN	BIOCHEMISTRY
23	TASKEEN AFSAR	BIOCHEMISTRY
24	HINA KOUSER	BIOCHEMISTRY
25	V.S.KANZUL MASNA	BIOCHEMISTRY
26	A.HAFSA TABASSUM	BIOCHEMISTRY
27	V.AYESHA SIDDIQA	BIOCHEMISTRY
28	JAMBO KINZA SUMAN	BIOCHEMISTRY
29	RUKSAR	BIOCHEMISTRY
30	G.TOUSIYA NOWWHEEN	BIOCHEMISTRY
31	A.MUSFIRA SAMREEN	BIOCHEMISTRY
32	K.F.MADIHA FARHEEN	BIOCHEMISTRY
33	T.LUBNA AFREEN	BIOCHEMISTRY
34	P.SWAPNA	BIOCHEMISTRY
35	A.NIVETHA	BIOCHEMISTRY
36	P.KAVITHA	BIOCHEMISTRY
37	P.ARCHANA	BIOCHEMISTRY
38	A.M.AKSHAYA	BIOCHEMISTRY
39	G.KOWSALYA	BIOCHEMISTRY
40	P.SANDHYA	CHEMISTRY
41	J.JASMEEN	CHEMISTRY
42	N.MUBASHIRA	CHEMISTRY

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Principal

Islamic Women's Arts and Science College
Vaniyambadi



43	SHAZIYA	CHEMISTRY
44	AYESHA TABASSUM	CHEMISTRY
45	PAVITHRA	CHEMISTRY
46	S.ASHWINI	CHEMISTRY
47	M.PAVITHRA	CHEMISTRY
48	S.MONISHA	CHEMISTRY
49	A.AFRA FAHMEEDA	NFSMD
50	S.GEETHA	LAB ASSISTANT
51	D.SUDHA	ASSISTANT PROFESSOR
52	G.YAMUNA	CLERK
53	SUDHA	OUTGONE STUDENT
54	UMME SALMA	OUTGONE STUDENT
55	C.MALATHI	OUTGONE STUDENT
56	NAVADEEPA	OUTGONE STUDENT




 Principal
 Islamiah Women's Arts and Science College
 Vaniyambadi - 2



DMLT PROGRAMME REPORT

Department of Biochemistry organized PG Diploma in Medical Lab Technology (PGDMLT) II Years course from 28.11.17 onwards for our college students. The first batch of around 56 students are enrolled PGDMLT. During the program the following students are encouraged and motivate to join the course.

Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.



S. Aruna
Signature of Coordinator
(S. ARUNA)



28.8.17

CIRCULAR AND AGENDA

DIPLOMA IN MEDICAL LAB TECHNOLOGY CDMT

The college Council meeting is scheduled to be held on 28th AUG at 10.4 at principal chamber to discuss and finalize the following Agenda. All the members of the Council are requested to attend the meeting without fail.

The following Agenda is to be discuss

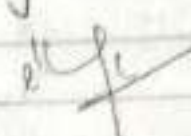
1. To conduct the meeting on 10th sep 17 at 10.4
2. To include DMLT course as Value added Diploma certificate course for science student
3. To enroll students both UG and PG, outsiders and outgone students for this course
4. To commence the course in the month of Sep 2017
5. To decide the duration of the course by the facultier
6. To finalize the fees structure and the number of students to be admitted.

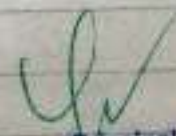
Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.



S. Aruna
HOD (Department of Biochemistry)
(S. ARUNA)

A. J. J. ...
28-8-17
PRINCIPAL

Circulated to	Signature
Department of English	
Dep of Tamil	M. J. Jagan
Dep of Urdu	M. J. Jagan
Dep of NFSM&D	M. J. Jagan
Dep of Biochemistry	S. Anwar
Dep of Computer Science & Application	M. J. Jagan
Dep of Mathematics	M. J. Jagan
Dep of Commerce CA	B. Anwar
Dep of Business Administration	M. J. Jagan
Dep of Chemistry	M. J. Jagan
Department of B.Com(1)	P. Kanitha


Principal
Islamic Women's Arts and Science College
Vaniyambadi - 635 752.



29/8/17

Date: / /

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MINUTES OF MEETING

- * The Implementation of Diploma in Medical Lab Technology Course for a period of 2 years was decided
- * Ms. S. Aruna accepted to be the co-ordinator for this course
- * It was decided to start the course from Nov 28 2017 for a period of 2 years
- * The fee structure was fixed as Rs 8000/- by the Institution
- * It was decided to collect in (3) Installments 4,000/- in 1st year and 4,000/- in 2nd year
- * The Maximum number of Student could be enrolled for DMLT certificate Course is 50.

Principal

Principal

Cell

Vaniyambadi - 835 752

S. Aruna

HOD (Department of Biochemistry)
(S. ARUNA)

H. Farhat Begum
29-8/17

PRINCIPAL



OCE - 2018

(Total of 30 Marks)

Sl. No.	Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
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Principal
 Sri Mata Jyoti's Arts and Science College
 Yambud - 635 732



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Principal
 Islamiah Women's Arts and Science College
 Mangrove Road - 610 012



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 No. Present daily Absent
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Principal

Principals' Association of India

Phone No. 025 752

The Principal's Association

Principals' Association

The Principal's Association

Principals' Association



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AGENDA

The Department of Biochemistry staff meeting held on 6th January 2020 at 2.30 P.M at Department to discuss with staff members about the "Convocation of Diploma in Medical Lab Technology" is scheduled to be held on 11th January 2020.

To discuss about the program

To discuss the arrangements to be made.

To allot duties to the Staff members

Signature of the staff members

1. S. ARUNA S. Aruna
6/1/2020
2. D. SURHA D. Surha
6/1/2020
3. Dr. M. Suganya M. Suganya
4. Dr. J. Preethi J. Preethi
6/1/20
5. M. Nithiya lakshmi M. Nithiya lakshmi
6/1/20

Principal

Islemiah Women's Arts and Science College
Vaniyambadi - 635 752.



MINUTES OF THE MEETING

The staff members Meeting of the Department of Biochemistry was convened on 9th January 2020 at 2.30 P.M at Biochemistry Department.

After discussion the following resolutions were passed

- 1) Resolved that "DMLT CONVOCATION" to be organized on 11th January 2020.
- 2) Resolved to Allot responsibility of duty for the Staff members as follows

Name of the staff	Nature of the duty	Signature of the staff
Prof. S. Aruna	Invitation, Banner, Memento arrangement	S. Aruna
Prof. J. Dr. Preethi	Projector, computer & Audio administration	J. Dr. Preethi
Prof. S. Geetha	Stage Arrangement & Lunch arrangement	S. Geetha
Prof. Dr. M. Suganya	Reception, Chief Guest Feedback, Chief guest Appreciation letter Attendance certificate	M. Suganya
Prof. S. Geetha	Registration & Feedback of Participants	S. Geetha
Prof. D. Sudha	Chief guest Profile Reading & Documentation (Photo, Report, Agenda, Minutes)	D. Sudha
Prof. M. Nithyalakshmi	Refreshment for Staff & Students	M. Nithyalakshmi

- 3) Resolved to invite the following Chief guest

DR. T. ZAHIDA PARVEEN M.B.B.S D.G.O

General physician

Principal
Islamiah Womens Arts and Science College
Vaniyambadi - 635 752.

S. Aruna
COORDINATOR
Arts and Science College
Vaniyambadi

DEPARTMENT MEETING

There will be a Staff meeting at Biochemistry Department on 5th January 2020 at 2.30 P.M

Members present

Biochemistry

- 1) Prof. S. Aruna
- 2) Prof. D. Sudha
- 3) Prof. Dr. M. Suganya
- 4) Prof. M. Nithyalakshmi
- 5) Prof. Dr. J. Preethi
- 6) Prof. S. Geetha

The staff members Meeting of the Department of Biochemistry was convened on 9th January 2020 at 2.30 P.M at Biochemistry Department.

AGENDA

- 1) To discuss about the organizing " DMLT CONVOCATION"
- 2) To discuss the arrangements to be made.

You are requested to participate in the meeting and guide us with your valuable suggestion

Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.

S. Louisa
COORDINATOR /HOD



PROGRAMME SCHEDULE

Prayer	: 10.45 AM
Tamilthai vazthu	
Inagural session	: 10 to 11 AM
	Chief Guest Introduction
	Felicitation
	Welcome address by Principal incharge
Chief Guest Address	: 11.00 to 11.30 AM
Distribution of Diploma	: 11.30 to 12.15 Noon
Validictory	: 12.15 to 12.30 PM
Vote Of Thanks	
National Anthem	



Principal

Islamlah Women's Arts and Science College
Vaniyambadi - 635 752.





IN THE NAME OF ALLAH THE MOST BENEFICIENT, THE MERCIFUL
ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE

Recognized by UGC under section 2(f) and 12(b) of the UGC Act 1956

& Permanent Affiliation with Thiruvalluvar University

Accredited with "B" Grade by NAAC

VANIYAMBADI

DEPARTMENT OF BIOCHEMISTRY

Cordially invite you to the

CONVOCATION OF

Diploma in Medical Lab Technology

on 11.01.2020 at 11:00 am

@ Seminar Hall

CHIEF GUEST

DR. T. ZAHIDA PARVEEN M.B.B.S D.G.O

General physician

Your presence shall inspire

C. Khaiser Ahmed
Secretary & Correspondent

Dr. AARIEFA BASHEER
Principal



S. Aruna
HOD of Biochemistry
Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.

B. James Ponnudurai
Director, Principal
RBM Institute of Clinical technology
Vellore

Born & Brought up from an orthodox family of this town. From the first batch of SSLC of Islamiah girls' School as the best outgoing student. One year at SIET college women's college.

Joined MBBS at Chengalpathu Medical College, Chengalpathu ^{in 1970} ~~completed~~ in 1972

Went to Libya and worked as Senior House officer at an Obstetric & gynaecology Hospital there for 5 yrs with her husband Dr. IKR. After returning started a hospital in 1985 with the facilities of Inpatient, 24 hrs obstetric & Emergency service lab, X-ray, ECG & Ultrasonography for the first time in Vaniyambadi under one roof.

Started a social service organisation 15 yrs back for the upliftment & empowerment of women. actively working with the like minded housewives of Vaniyambadi.

At present working as a family physician and Sonologist at the Ikrum Hospital.

Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.



Department of Biochemistry

cordially invites you to the

Convocation of

DIPLOMA IN MEDICAL LAB TECHNOLOGY

at Seminar Hall
On 11.07.2020 at 11.00 am

chief guest

Dr. T.Zahida Parveen M.B.B.S
General Physician

C. Khaiser Ahmed
Secretary & Correspondent

Dr. Bashir
In-charge

Head of
Department

Co-ordinator



Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.



Handwritten signature in green ink.

Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.





Handwritten signature in green ink.



Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.

DMLT CONVOCATION PROGRAMME REPORT

Department of Biochemistry Organized Diploma Course for our college students its PGDIPLOMA MEDICAL LAB TECHNOLOGY First Batch of 19 Students passed out. Convocation for passed out students of PGDMLT held on 11.01.2020 Dr.T.Zahidha Parveen MBBS, Ikram Hospital, Vaniyambadi Distributed the Diplomas to the students and also best students (F. MADIHA FARHEEN SHAIK, T. LUBNA AAFREEN, P.MUSFIRAH BARHEEN) of their batch were honoured by Trainer **B.James Ponnudurai**, Director Principal, RBM Institute of Clinical Technology, Vellore.


Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 611 002





Skill Indian

REGISTERED BY UNDER STATE GOVT. OF TAMILNADU - NO. 15/2018
COLLABORATION WITH GOVT. OF INDIA - NO. 1021/JSS/2019
RUN BY RIVAH EDUCATION (AUTONOMOUS PROFESSIONAL INSTITUTION) DELHI, INDIA

MEMBERSHIP NO : 00762018016

REGN. NO : DMLT14310




CERTIFICATE

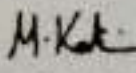
This is to Certify that **K. NAVADEEPA** has successfully completed the
DIPLOMA IN MEDICAL LABORATORY TECHNOLOGY
conducted in the year **2017-2019**
at **INSTITUTE OF CLINICAL TECHNOLOGY & HOSPITAL**
and has been placed in **EXCELLENT GRADE**
with **EXCELLENT GRADE** in Theory and **EXCELLENT GRADE** in Practical


Date of Issue : 22.07.2019

Principal
Islamiah Women's Arts and Science College
Vaniyambadi - 635 752.




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